



NEW HORIZONS CARE CORPORATION APPLICATION FOR EMPLOYMENT



HR-B-20

Position being applied for:	Home:	Date available to begin work:
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To Applicant:

We deeply appreciate your interest in our organization and assure you that we are sincerely interested in your qualifications. A clear understanding of your background and work history will aid us in placing you in the position that best meets your qualifications and may assist us in possible future upgrading.

PERSONAL DATA

Last Name:		Given Name(s):	
Address:	Street:	Apt. No.:	Home Telephone Number:
City:	Province:	Postal Code:	Business Telephone Number:
Are you legally eligible to work in Canada? <input type="radio"/> Yes <input type="radio"/> No		Would you work: Full-time <input type="radio"/> Part-time <input type="radio"/>	Specify days and hours:
Are you between 16 and 65 years of age? <input type="radio"/> Yes <input type="radio"/> No			
Are you willing to relocate in Canada? <input type="radio"/> Yes <input type="radio"/> No	Preferred Location:	Were you previously employed by us? <input type="radio"/> Yes <input type="radio"/> No	
Are you registered with a governing body? (i.e. – College of Nurses, etc.) <input type="radio"/> Yes <input type="radio"/> No		If yes, when? Number:	
Province of Registration:			

EDUCATION

SECONDARY SCHOOL		BUSINESS, TRADE OR TECHNICAL SCHOOL	
Highest grade or level completed?	Major Subjects:	Name of course:	Length of course:
Extra-Curricular activities?			License, certificate or diploma awarded? <input type="radio"/> Yes <input type="radio"/> No

COMMUNITY COLLEGE		UNIVERSITY		
Name of Program:	Length of Program:	Length of Course:	Degree awarded? <input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Pass <input type="radio"/> Honours
Diploma received? <input type="radio"/> Yes <input type="radio"/> No		Major subjects?		
Other courses, workshops or seminars?		Licenses, Certificates, Degrees?		
Work related skills?				

IMPORTANT NOTICE: Legislation prohibits discrimination in employment practices because of age, ancestry, colour or ethnic background, creed, language (in Province of Quebec), marital or civil status, family status, nationality, citizenship, national or social origin/condition, physical or mental disability/handicap, place of origin, record of offenses for which a pardon has been granted, political opinion, race, religion, sex or sexual orientation, and any inquiries, verbal or written, which would require an applicant to disclose information about these areas, are strictly prohibited.

EMPLOYMENT

I	Name and Address of present/last employer	Present/Last job title	
		Period of employment From _____ To _____	Present/Last salary
		Name of Supervisor	Telephone
Type of Business		Reason for leaving	
Duties/Responsibilities			
II	Name and Address of previous employer	Job title	
		Period of employment From _____ To _____	Salary
		Name of Supervisor	Telephone
Type of Business		Reason for leaving	
Duties/Responsibilities			
III	Name and Address of previous employer	Job title	
		Period of employment From _____ To _____	Salary
		Name of Supervisor	Telephone
Type of Business		Reason for leaving	
Duties/Responsibilities			
IV	Name and Address of previous employer	Job title	
		Period of employment From _____ To _____	Salary
		Name of Supervisor	Telephone
Type of Business		Reason for leaving	
Duties/Responsibilities			

APPLICANT – Do not write on this page

FOR INTERVIEW'S USE

Interviewer	Date	Comments